

## Objectives of Institutional Research Board (IRB)

S.No.	Goals	Action plan
1	<b>Undergraduate projects</b> <b>ICMR-STS projects</b> One faculty – one ICMR –STS scheme per year	1. To sensitize the faculty on ICMR-STS scheme 2. To motivate them for preparation of research titles and plan 3. To assign the sensitization of ICMR STS to institutional research board (IRB) 4. To allot 3 to 4 departments to each board members. Steps a. Preparation of proposals b. Correction proposals c. Proposal uploading d. Review meeting e. Guide ship and STS review meeting f. Students’ seminar and review meetings g. Uploading research work to ICMR h. Publications 5. To select other funding agencies for UG research
2	<b>Postgraduate Research</b>	1. To sensitize the postgraduates to apply for various funding agencies for academic research like ICMR 2. To guide them for preparation of proposals
3	Publications a. One PG one review article / year b. One PG one original article/ year c. One PG one case report / year d. One JR one original paper / year e. One faculty one paper/ year	1. To motivate faculty for feasible works by IRB 2. To arrange department wise monthly review meetings 3. To assess the achievements and target 4. To analyze the reasons for non achievements from Head of the Department 5. To motivate the faculty by provision of incentives for publications.
4	Quality assurance on diagnostic services	1. To conduct special programmes by the research faculty related to their subject specialities 2. To train once in two months for postgraduates and faculty members in small group and lab technicians in small batches on alternative months 3. To review the achievements, hurdles and issues while conducting programmes.
5	Strengthening Research and Ph.D programmes	1. To conduct monthly review of research activities 2. To evaluate the status 3. To rectify the deficiencies 4. To present completed papers for review, remarks and revision 5. To conduct Doctoral committee meetings 6. To guide/ assist in preparation of synopsis and thesis

6	Quarterly institutional ethics committee (IEC)	<ol style="list-style-type: none"> <li>1. To prepare research proposals</li> <li>2. To communicate all members and research participants</li> <li>3. To get appointment from Chairman of IEC and other members</li> <li>4. To prepare circular for approval from Dean</li> <li>5. To get financial support for conduct of meeting</li> <li>6. To issue of IEC approval letter to research scholars</li> <li>7. To maintain files</li> <li>8. To follow ups of conduct of research works</li> </ol>
7	Updating research and publications	<ol style="list-style-type: none"> <li>1. To collect the published articles</li> <li>2. To compile the publications</li> </ol>
8	Conduct of biannual workshop on research methodology (once in six months)	<ol style="list-style-type: none"> <li>1. To prepare proposals and confirmation of speakers after approval from Dean</li> <li>2. To submit proposals to external funding agencies and for credit points/ hours</li> <li>3. To prepare circulars and select candidates for participation</li> <li>4. To conduct of workshop and collect feedback</li> <li>5. To prepare proceedings of the workshop</li> <li>6. To update the details in college website</li> </ol>
9	Collaborative research projects	<ol style="list-style-type: none"> <li>1. To create correspondence and get appointment to explore areas of work</li> <li>2. To visit institutions evince interest for collaborations</li> <li>3. To prepare proposals and submission to funding agencies</li> <li>4. To guide M.Sc, MA, MSW, MBA, M.Pharm, M.Phil and Ph.D students working on health related areas</li> </ol>
10	Consultancy services	<ol style="list-style-type: none"> <li>1. To guide M.Sc, MA, MSW, MBA, M.Pharm, M.Phil and Ph.D students research works on health related areas</li> <li>2. To develop database of thrust areas of faculty and update in the college website</li> <li>3. To exchange lecture series</li> <li>4. To develop consultancy services in diagnostic facilities including molecular works</li> </ol>
11	Generation of funds	<ol style="list-style-type: none"> <li>1. To prepare and communicate research proposals to various Government, Quasi Government and private organizations for funding.</li> <li>2. To arrange fund for both research and institutional programmes including workshops, conferences etc</li> </ol>
12	Provision of conducive research environment	<ol style="list-style-type: none"> <li>1. To collect feedback from research scholars on the constraints faced while during research</li> <li>2. To introduce remedial measures</li> </ol>