

Date: 11.08.2018

### Minutes of the Meeting

The IQAC Meeting will be held on 06.08.2018 - 10.00AM to 1.00PM at the College Council Hall.

The Dean welcomes the participations and directed the IQAC co ordinator Dr.P.Anusuya to conduct the proceedings:

**Present:** Chairperson - Dr.A.Jesudoss – Dean

**Teachers:**

1. Dr.S.T.Nalinakumari
2. Dr.A.UMA
3. Dr.K.Vasanthira
4. Dr.S.Kalamani
5. Dr.P.Karthick
6. Dr.K.Hemalatha
7. Dr.K.Sivakumar
8. Mrs.S.Shridevi

Dr.P.Anusuya IQAC Coordinator briefed the Members about the change NAAC 2018 to 2019 had envisaged regarding the method of reporting the Activities.

The format for submission is supposed to be "Online" one. Fresh addition was the "Students Satisfaction Survey" format which is an integral part of the Reporting System.

Discussions were held regarding the Template of the Students Feedback Form.  
After a Brainstorming Session the Student Feedback Form structure was evolved as:

**Overall Teaching Session**

1. Content, Structure, Presentation of session and about Faculty.
2. Feedback for Clinical /Practical sessions.
3. Feedback on Curriculum, Co- Curriculum and Extra Curricular Activities.
4. Redressal of grievances.
5. Transport and Hostel Facilities.

**The Meeting concluded with a vote of Thanks.**

*Dr.P.Anusuya*  
11/8/2018  
(Sd.)Dr.P.Anusuya

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web file  
*[Signature]*  
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