

21.02.2020

From

Dr. P. Anusuya
Head of IQAC
Trichy

To

The Dean
TSRMMCH&RC
Trichy

Respected Sir,

Sub: Convening a meeting regarding the AQAR format – Manual for Accreditation of Health Sciences Colleges - Part-B 100weightages

Kindly convene a meeting on 24.02.2020 at Dean's Chamber at College between 2.30 to 3.30PM. The following personnel are requested to participate in the meeting, regarding the points to be discussed as per the **Manual for Accreditation of Health Sciences Colleges - Part-B 100weightages**

1. Dr. S. Raghupathy – Executive Director
2. Dr. S. Ramesh Babu – Director of Medical Sciences
3. Dr. P. Karthik – Additional Medical Superintendent
4. Dr. A. Uma – HOD & Prof. of Microbiology
5. Dr. E. Kamala – Associate Prof. Anatomy & MEU Coordinator
6. Dr. SP. S. Subramanian – Assistant Prof. Nephrology
7. Dr. R. Rajendra Kumar - HOD Forensic Medicine
8. Dr. D. Saminathan – HOD & Prof. Pediatrics
9. Dr. M. Poonkothai - ARMO
10. Dr. D. Kathirvelu – College Manager
11. Dr. U. Jayasimharaj – HOD & Prof. of Dental sciences & Website Incharge

Thanking You

Yours Sincerely

Dr. P. Anusuya
Head of NAAC

Date: 24.02.2020

Circular

The IQAC Meeting will be held on 24.02.2020 - 2.30 – 3.30PM at Dean’s Chamber at College.

The following members are requested to attend the meeting.

Agenda:

➤ **Convening a meeting regarding the AQAR format – Manual for Accreditation of Health Sciences Colleges - Part-B 100weightages**

1. Dr. S. Raghupathy – Executive Director
2. Dr. S. Ramesh Babu – Director of Medical Sciences
3. Dr. P. Karthik – Additional Medical Superintendent
4. Dr. A. Uma – HOD & Prof. of Microbiology
5. Dr. E. Kamala – Associate Prof. Anatomy & MEU Coordinator
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9. Dr. M. Poonkothai - ARMO
10. Dr. D. Kathirvelu – College Manager
11. Dr. U. Jayasimharaj – HOD & Prof. of Dental sciences & Website Incharge

Dean

Date: 24.02.2020

Minutes of the Meeting

Minutes of the Meeting held on 24.02.2020 between 2.30PM to 3.30PM at Dean's Chamber College.

AGENDA: "Convening a meeting regarding the AQAR format – Manual for Accreditation of Health Sciences College - Part-B 100weightages"

The following were present:

Members:

1. Dr. S. Raghupathy – Executive Director
2. Dr. S. Ramesh Babu – Director of Medical Sciences
3. Dr. P. Karthik – Additional Medical Superintendent
4. Dr. A. Uma – HOD & Prof. of Microbiology
5. Dr. E. Kamala – Associate Prof. Anatomy & MEU Coordinator
6. Dr. S.P. Subramanian - Nephrologist
7. Dr. R. Rajendra Kumar - HOD Forensic Medicine
8. Dr. D. Swaminathan – HOD Pediatrics
9. Dr. M. Poonkothai - ARMO
10. Dr. D. Kathirvelu – College Manager
11. Dr. U. Jayasimha – HOD & Prof. of Dental sciences & Website Incharge

Dr. P. Anusuya, Head of NAAC, explained detail about the Part-B 100weightages in the Manual for Accreditation of Health Sciences College.

The 11point action program was explained in detail. Once the details are submitted by the concerned persons, the necessary information will be uploaded on the Website & Weblink will be furnished by the Department of IQAC where ever deemed necessary

The tentative date for submission of the above particulars was defined as 10.03.2020

The meeting concluded with a vote of thanks by Dr. P. Anusuya

Dr. P. Anusuya
Head of NAAC

ACTION TAKEN REPORT

S.No.	Actionable points	Responsible Person	Remarks
1.	The range and mean of NEET merit scores/ranks of students enrolled for the MBBS programme during the preceding academic years 2018-19 & 2019-2020	Mr. D. Kathirvelu	
2.	Describe the procedures followed by the College in providing theoretical and practical exposure to quality of care and patient safety issues and practices followed by the teaching hospital	Dr. A. Uma	
3.	Percentage of fulltime teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships beyond the eligibility requirements from recognized centers/universities in India or abroad. (E.g. AB, FRCS, MRCP, FAMS, FAIMER & IFME Fellowships, Ph.D. in Medical Education etc.)	Mr. Tamilarasan	
4.	Describe the objective methods adopted by the College to measure and certify the attainment of clinical competencies by MBBS students/interns as stated in the undergraduate curriculum by the Medical Council of India	Dr. E. Kamala	
5.	Give a description of the instructional sessions for students introduced by the College on the medical, legal, ethical and social issues involved in Organ Transplantation.	Dr. R. Rajendra Kumar, Dr. S.P. Subramanian	
6.	Describe the functioning of the Immunization Clinic in the Institution as per the quality specifications stated in WHO guidelines and the steps taken to provide students with information on its relevance and operational features	Dr. D. Swaminathan	
7.	Describe the medical graduate attributes developed by the College and the steps taken to implement and assess the attainment of the same	Dr. E. Kamala	
8.	Describe the Faculty Development Programmes organized by the MEU of the College in the areas of emerging trends in Medical Educational Technology during the last 5 years	Dr. E. Kamala	
9.	Is the teaching hospital/clinical laboratory accredited by any National Accrediting Agency?	Dr. S. Ramesh Babu	
10.	Describe the policy of the College to provide preventive immunization/postexposure prophylaxis to students, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work in the last five years	Dr. S. Ramesh Babu	
11.	Describe the procedure followed by the Institution for Credentialing clinical faculty to work and take up specific responsibilities for patient care in their specialties in the teaching hospital	Dr. P. Karthik	