

TRICHY SRM MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE

(Formerly Known as Chennai Medical College Hospital and Research Centre)
IRUNGALUR, TRICHY – 621115.

Date: 24.09.2019

Minutes of the Meeting

Minutes of the Meeting held from July to September between 2.00PM to 4.00PM at College Council Hall.

AGENDA: “Sensitization & Development Strategy for facing the upcoming PG Inspections for 13 Departments”

Chairperson – Dr. A. Jesudoss - Dean. In his absence Dr. Ramchandra Goyal chaired the sessions.

Administrative Members HODs’ of Clinical & Non Clinical Departments on rotation basis, MRD, Nursing Team, Camp Coordinators, Medical Officers of Lab, Blood bank, Patients Coordinators on a daily basis.

Infrastructure Team, IT, Library, MEU,HR & Finance Team, Medical Officers in charge of UHTC & RHTC to attend the discussion pertaining to the Agenda applicable for that particular day.

It is also contemplated that the Physical Inspection of Clinical & Non Clinical Department must be done by the Administrators as Teams in the Morning Sessions. Steps taken to identify the gaps that may arise and rectification of the same. Some of the gaps identified still remaining pending. Hence these issues must be addressed.

The Dean reiterated the points pertaining to the various guidelines of MCI and sustained follow-up action for Clinical Departments & Community Medicine Departments.

The observations are plotted out by the Administrators by 5.00PM and a Consolidated Report send to Management for information and necessary action.

It was also contemplated that the Methodology if found to be fruitful it will be followed after conclusion of the Inspections, as part of Quality sustenance of TSRMMCH &RC.

Meeting ended with a Vote of thanks by Dr. P. Anusuya

Dr.P.Anusuya

Head of NAAC

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“Sensitization & Development Strategy for facing the upcoming PG Inspections for 13 Departments”

Action Taken Report	
Administration	Dean, ED, DD, DMS,MS, AMS
Academic	Dr.P.Anusuya (IQAC) HODs’ of Clinical & Community Medicine
Library	Dr.P.TKS & Mr.B.Sasikumar
Camp Coordinators in rotation	Mr.A.Asaimanickam Mr.V.Sivasubramanian Mr.K.Anand Mr.S.Jesus Ashok Mr.K.Karthick
Research	Dr.P.TKS, Dr.N.Prabhusaran, Dr.A.Sundhararajan
UHTC	Dr.Omez
RHTC	Dr.J.E.Jeffin Shanu
MEU	Dr.E.Kamala
Lab Services	Dr.A.Velayutharaj & Team
Blood Bank	Dr.Saradha & Team
Casualty	Dr.Prabhu
Infrastructure	Mr.Madhavan & Team
IT Team	Mr.Velmurugan & Team
Instrumentation	Mr.Dhileepan & Team
Purchase	Mr.Ethiraj & Team
Staff Quarters, Students ,CRRI’s, UGs’& PGs, Nursing Quarters	Mr.Chenrayan
HR	Mr.Tamilarasan & Team
Support Services	NS, ANS, Technicians
Patients Coordinators	Mrs.Missma & Mrs.Christina
Sanitation & CSSD	Dr.T.Nagarajan & Dr.M.Poongothai
Students Council, Alumni & PTA	Mr.D.Kathirvel & Team
Cocurricular & Extra Curricular Activities	Dr.L.Manivannan
Finance	Mr.Karthick
MRD	Mr.Balakrishnan
Security	Mr.Guhanandam
Management Representative	Mrs.S.Shridevi

Dr.P.Anusuya
Head of NAAC